**Context**

The Confraternity Carnival is coordinated by the Management Committee of QISSRL (Queensland Independent Secondary Schools Rugby League) and hosted by member schools. In order to ensure the safety and well-being of players the process for reporting and managing injuries needs to be strictly adhered to by all involved.

**Purpose**

The purpose of this advice is to clarify the process with respect to costs associated with the management of injuries.

**Guidelines**

QISSRL Management will

* Provide Medical resources which will include physiotherapy, doctors, first aid
* Ensure the coordination of these medical resources
* Follow-up injury cases as needed

Host schools are advised to

* Provide an adequate space for the Medical Team so that assessment and treatment can be conducted efficiently and appropriately.
* Provide the necessary requirements at each field for the First Aid teams be located.
* Ensure that communication between the Teams: at each field, doctors roving the fields, team in the medical facility, is adequate at all times.

Team staff are advised

* Costs associated with resources used in the Medical Treatment will be billed to schools e.g. crutches, slings, green whistles, etc.
* Billing will be part of the school held monies that any unused money is refunded to schools at the conclusion of the Carnival.

Medical Team are advised to

* Match the injury records with billable items so schools can be appropriately billed at the conclusion of the Carnival.
* Keep the QISSRL Operations Manager and the QISSRL Secretary updated with costs and billable items.